



Authority for Pre-Training Criminal Record Check

under the Security Industry Act, 1997.

FOR INSTRUCTIONS SEE OVER

A I, Given Names - BLOCK LETTERS

Surname

.....

also known as (eg. maiden name - if applicable) .....

of current residential address - BLOCK LETTERS .....

Post Code ..... Male  Female

Date of Birth (DD, MM, YYYY) ..... give my full consent for the NSW Police Security Industry Registry to examine Police records for the purposes of assessing my suitability under the Security Industry Act, 1997 and Regulation, so that I may undertake security industry training.

Telephone No.: (H) ..... (W) ..... (Mobile) .....

Residency Status:  Australian Citizenship  Permanent Resident  Student  Other - Please State .....

B i) Have you been convicted of an offence within the period of 10 years before the making of this application in New South Wales or elsewhere? .....

NO  YES  Provide details below

Offence ..... Court .....

Penalty ..... Date .....

(If you have been convicted of more than one offence, attach a separate sheet showing particulars)

ii) Have you been found guilty of an offence (other than a minor traffic offence) where the Court has decided to record no conviction within the last five years in New South Wales or elsewhere? .....

NO  YES  Provide details below

Offence ..... Court ..... Date .....

iii) Are you now or have you previously been a Police Officer? .....

NO  YES  Provide details below

From ..... To ..... Jurisdiction .....

iv) Have you been removed or dismissed from the NSW Police Service or from the Police Force or Service of any other jurisdiction (whether in Australia or overseas) within the last ten years? .....

NO  YES  Provide details below

.....

C I, (Full name - BLOCK LETTERS) ..... certify that the information contained in this document is true and correct in every detail. I understand that my nominated registered training organisation will be issued with an advice, that will identify me as being suitable or unsuitable to undertake security training.

Signed: ..... APPLICANT

Name of Witness: ..... Signed: ..... NB: WITNESS MUST BE OVER 18 YEARS OF AGE WITNESS

Witness Address: .....

How long have you known the applicant? ..... Date: .....

D Proof of identification must be supplied:  Driver's Licence No. ....  Security/Firearms Licence No. ....  Passport & Visa, Birth Certificate .....  Other - Please State .....

In the event that your identity must be confirmed, are you willing to have your fingerprints taken by the NSW Police Service? (please tick) NO  YES

E COMPLETED FORM MUST BE LODGED WITH YOUR TRAINING ORGANISATION

F POLICE USE ONLY to be completed by the Security Industry Registry

The nominated individual has been checked on Police records for suitability under the Security Industry Act, 1997 and Regulation and is considered: SUITABLE  UNSUITABLE  to undertake security industry training.

For Manager ..... Date: .....

# INSTRUCTIONS

## SECTION 1

- A) This section refers to your personal details. (Full Name, Address, Date of Birth and Telephone No.)
- B) This section requests information about matters which may be relevant to a decision to approve an application. You must include any incidents of criminal or related history. Details must also be provided regarding any employment as a Police Officer. (Offences for which an application will be refused are set out in Section 2).
- C) The form should then be signed and dated by both you and a witness. A witness must be any person over the age of eighteen years.
- D) You must **attach current** copies of documents, **certified they are a true copy of the original**, that prove your identity.  
Acceptable documents are:-  
i) Photographic Driver's, Firearms or Security Industry Licence  
ii) Passport and Visa, Birth/Naturalisation Certificate etc. Overseas Passport must show date of entry to Australia, visa to indicate residency status and conditions of entry.  
iii) Proof of current address: - tenancy agreement, water, phone, electricity bills or council rates.
- E) This form and relevant documentation will be sent to the Security Industry Registry, by your Registered Training Organisation.
- F) The last section will be completed by the Security Industry Registry once a criminal history check has been completed. Notification will be returned verifying your suitability or otherwise to undertake training.

## SECTION 2

**Set out below are mandatory grounds for refusal of a Security Licence. Approval would not be given to undertake security training if the person:-**

- has, within the period of 10 years before the application for the licence was made, been convicted in New South Wales or elsewhere of an offence prescribed by the regulations, whether or not the offence is an offence under New South Wales law, or
- has, within the period of 5 years before the application for the licence was made, been found guilty (but with no conviction recorded) by a court in New South Wales or elsewhere of an offence prescribed by the regulations, whether or not the offence is an offence under New South Wales law, or
- has, within the period of 10 years before the application for the licence was made, been removed or dismissed from the Police Service of New South Wales or from the Police Force of any other jurisdiction (whether in Australia or overseas).

**Prescribed offences for which an applicant MUST be disqualified are:**

- Offences relating to the possession or use of a firearm or a weapon.
- Offences relating to prohibited drugs as defined in the Drug Misuse and Trafficking Act 1985.
- Serious offences involving assault.
- Offences involving fraud, dishonesty or stealing.
- Offences involving robbery.